

Greater Ohio Showmen's Association

Board Meeting March 15, 2018 Rhodes Center

- I. **Call to order at 10:00 a.m. by David Drake, President.**
Pledge of Allegiance delivered by Louie Pilati.

- II. **Members present:** David Drake, Bill Sterling, Lori Freiling, Mike Tedrick, Jasmine Otterbacher, Randy Kissel, Al Bozich, Louie Pilati, Mike Tedrick, Mike Ray, Drew Kissel, Brian Linville, and Brandy Daniels. **Absent:** Russell Clements, Doug Guinsler, Tim Lisko. **Guests:** Mike Spriggs of OFEA, Kenny Thompson, Charlie Swain, Rod Arter of OFMA, Matt Freiling, Amanda Sines, Chief Alan Smith of the State Fire Marshal's Office, Rachael Carl and Erica Vincent of the Department of Commerce, Jeff Otterbacher.
Motion to approve minutes of the February 2018 meeting by Bill Sterling.
Second: Al Bozich. Motion passes.

- III. **Correspondence:** The secretary shared recent periodicals, letters, cards.

- IV. **Financial Report:** Secretary/treasurer updated the financials through current deposits and bills paid to date (attached).
Motion to approve current financial reports by Al Bozich.
Second: Louie Pilati. Motion passes.

- V. **State Fire Marshal's Office Guest:**
Alan S. Smith-Bureau Chief - Code Enforcement Bureau
Ohio Department of Commerce - Division of State Fire Marshal
8895 E. Main St. Reynoldsburg, OH 43068
Office: 614-752-7134 Cell: 614-542-9177
Chief Smith shared that the state has modeled code relating to mobile concessions (done the first time in Ohio) after national standards. Those standards have been recently created in response to the boom in food truck events in recent years. New codes are currently in review process for small (not substantive changes). He reiterated that many of these rules are not retroactive. This applies to all changes in the code, unless there is a specific date noted in the item. He encourages everyone to visit the state fire marshal's website frequently to read bulletins that are posted.
Chief Smith addressed the following specific concerns related by GOSA members and those in the fair/festival industry:
 - A. **Separation Distance.** The national standard is 10 feet between vendors. Ohio has adopted a seven (7) foot distance, however, local authority in each location must agree to the seven (7) as opposed to ten. Bill Sterling inquired where the seven (7) foot distance is measured from. Chief Smith replied that this is measured from trailer to trailer, not including awnings, attachments. He also noted that this distance applied to space between food vendors side by side, not sales, games, or other vendors. Amanda Sines noted that all fair and many festival contracts are already set for 2018, some of which are laid out for distances less than this minimum. This would create an undue burden on these organizations and the concession businesses this season. Randy Kissel inquired about incidences that created these standards and regulations. Chief Smith referred to videos available on YouTube.
 - B. **Carbon Monoxide Detectors.** Chief Smith noted that the state fire marshal's office agreed trailers that do not use fuel sources for food preparation should not be required carbon monoxide detectors. Generators used for electricity that are not inside or attached to a trailer will not be required a carbon monoxide detector.

- C. No Smoking Signs.** Mike Tedrick noted that per health department regulations, smoking is not allowed inside food preparation areas. He inquired why the code stated that the signs needed to be indoors. Chief Smith stated that the signage requirement is more about notifying the public that combustible fuels are being used. He doesn't anticipate that this rule will change or be modified.
- D. Propane Storage.** Chief Smith stated that units currently in use do not need to be modified to meet the 36" rule, and are grandfathered in. Newly built vehicles after December 15, 2017 are required to meet this standard. David Drake pointed out the issues with lifting propane tanks to meet these rules in local jurisdictions, that this can create more safety issues.
- E. LP Gas Shut Off.** This code is retroactive to December 31, 2018. David Drake again shared his concerns with the logic in this area. He also inquired of covering this shut off was acceptable, as well as if it had to be accessible. Chief replied that it can be covered, and if it is locked, fire officials carry bolt cutters.
- F. Electrical Conduit.** This is not retroactive, but for new builds after December 15, 2017. This was instituted to avoid open wires behind cooking areas.
- G. Jurisdiction Consistency.** Chief Smith stated that all certified fire inspectors are required to attend training where they will learn about these codes. The fire marshal's office is trying to work with many local jurisdictions to partner and create continuity across the state. He doesn't anticipate that local authorities would increase standards because it would negatively impact fundraising capability of fairs and festival, and he encouraged folks to contact the fire marshal's office if you encounter unreasonable enforcement. Chief Smith suggested that fairs and festivals can apply for a variance, and this needs to be done at a minimum of two (2) weeks before the event. If granted, this provides a document from the state fire marshal's office to present to the local authorities. The variance will cover one event at the same location for the duration of that event only.
Rod Arter pointed out that fire inspectors will most likely always contact the fair board or festival committee if there is an issue, first, so these folks need to have the information to be prepared this season and for future planning. He requested that the state fire marshal's office attend OFMA spring meetings.
- H. Code Changes without Input from Industry.** Mike Tedrick pointed out that he felt it was inappropriate to include fair and festival concessions with mobile food trucks as there is a difference between a motorized food truck and a truck pulled trailer food concession. He also noted that we had kept in constant touch with authorities on this issue (representatives attended GOSA meetings and OFMA convention multiple times), but were not included in the hearings. When this code is reviewed again in the future, the organizations present at this meeting require input. Chief Smith agreed, and noted that this will be reviewed again three to five (3-5) years. He also acknowledged there needs to be a definition between a motorized food truck and a pulled trailer food concession.
- I. Egress.** Drew Kissel inquired if windows count as egress, not just doors as most concessions have only one door. Chief Smith agreed that they do count as egress.

VI. Motion to approve Dan Egbert, Keith Chain, and Jessica Stine (Prime Time Amusements) as new members by Lori Freiling. Second: Louie Pilati. Motion passes.

VII. Legislative Report: Amanda Sines presented PAC report (see attached). The board would like to pursue legislative efforts to set the food concessions distance rule at seven (7) feet statewide, as they feel this distance requirement is acceptable for safety

purposes and would like to create consistency at this measure throughout the State of Ohio.

- VIII. Department of Agriculture:** Mike Vartorella reported that Eric German was in very close communication with him and the department on the ride safety program. The communications staff will be at the next OFEA meeting as well as all OFMA spring meetings to present information.
- IX. Ride Safety Campaign:** Bill Sterling drafted a letter sent to multiple ride companies and businesses requesting donations for the campaign. OFMA agreed to contribute half of whatever balance was left after donations. Currently, we received \$100 each from the Lake County Agricultural Society and the Lake County Agricultural Society Ladies Auxiliary.
- X. Committee Reports**
- A. Budget & Audit:** Al Bozich reported that the \$52,500 CD was invested at Huntington National Bank for 19 months at 2.2%. He will check on the status of our investments prior to the April meeting.
- B. Convention:** Randy Kissel reported that Nick Kissel has offered to work on the gala drawing and prepare the program software and hardware so that it is ready on time. He will work with the contacts who got the program running in 2018 to understand how it works and find ways to keep it running successfully.
- C. Health & Sanitation:** Mike Tedrick will keep updated on the health and safety rules after the next meeting. He also noted that no changes are being made to the head covering rules (hair nets versus hats).
- D. Historian:** Jeff Otterbacher will reapply for the Gooding marker.
- E. Membership:** Lori Freiling would like to offer entries into a drawing for a free cruise cabin for two for new members and new member referrals during the 2020 cruise. The cost of the ticket would come out of the proceeds of the cruise raffle. Randy Kissel would like to create a joint membership program with the OFEA. Mike Spriggs will discuss with the OFEA board partnering on a joint membership.
- F. Nominating & Awards:** Randy Kissel reported that the spring awards are in process at Gino's.
- G. Publications & Media**
- 1. Newsletter:** Brian Linville reported the newsletter deadline is Tuesday, March 20, 2018.
 - 2. Yearbook:** Al Bozich reported that the yearbook was soon closing for print publication. He reviewed some pages in the book for board input.
 - 3. Website:** The secretary reported that the website directory is still in process and also that GOSA apparel is now available by contacting the Akron Shirt Factory/Kathy Scheetz.
- H. Ride Safety:** Randy Kissel reported that Tim Lisko is reviewing information he received at the ASTM event last month.
- I. Trade Show Booth:** Randy Kissel would like to purchase a DVD player for the trade show booth to keep from using a personal laptop for the slide show.
Motion to replace the Apple laptop computer that was stolen from the trade show booth at convention for Mike Ray. Second: Bill Sterling. Motion passes.
- XI. Old Business**
- A. Clarification to Constitution:** Jasmine Otterbacher reported that she is continuing to work on these changes and wishes to completely rewrite a couple of sections.

Motion to amend Paragraph 2 on Honorary Members and Paragraph 4 on Associate members by Louie Pilati. Second: Mike Tedrick. Motion passes.

- B. Branding & Marketing:** Mike Ray reported on the “In the Book” promotion. He spoke with the previous chairpersons on this committee for an update. The vision was to promote the organization as well as to get exposure for members to fairs and festivals. Jasmine Otterbacher and Drew Kissel will work with Mike to continue to flesh this out.
- C. Goals:** The board reviewed the 2017 goals draft. The secretary will create more specific measurable goals and bullet points from this document and present at the May meeting.
- D. Committees:** The board reviewed the 2018 committee list. **Item is CLOSED.**
- E. Hit the Road Party:** Louie Pilati updated the board on party plans. **Item is CLOSED.**
- F. Fire Code Changes:** Refer to the report and discussion with the State Fire Marshal’s office earlier in the meeting.
- G. Review Membership List (Unpaid/Drops):** The board reviewed the list and closed membership for yearbook list publishing. **Item is CLOSED.**

XII. New Business

- A. Outings & Events:** Randy Kissel reported there will be an Indians game outing on June 19, 2018.
- B. Table Auction Proceeds:** The board agreed to deposit this money in the general fund to defray the cost of the convention.

XIII. Adjournment

Next Meeting: Tuesday, April 10, 2018 at Rhodes Center

May: Tuesday, May 8, 2018 at Rhodes Center

Motion to adjourn meeting at 3:55 p.m. by Louie Pilati.

Second: Jasmine Otterbacher. Motion passes.

Greater Ohio Showmen's Association
Balance Sheet
As of March 14, 2018

	<u>Mar 14, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	29,462.13
Legislative Fund	13,452.93
PayPal	1,942.12
Savings & Designated Funds	
General Funds Holding	48,778.27
GOSA 75th Anniversary	2,250.00
Life Memberships	17,500.00
Memorial Fund	2,500.00
Mike Callif Youth Fund	900.00
Outings & Events	159.00
Total Savings & Designated Funds	<u>72,087.27</u>
Scholarship Money Market Accts.	
Rupert Otterbacher Memorial	35,834.37
Sonny Kissel Memorial	44,802.69
Total Scholarship Money Market Accts.	<u>80,637.06</u>
Total Checking/Savings	<u>197,581.51</u>
Total Current Assets	197,581.51
Other Assets	
CD - Horse Scholarship (Vinton)	11,000.00
CD - Lifetime Membership (HNB)	52,515.53
Market Investment Account	50,662.90
Total Other Assets	<u>114,178.43</u>
TOTAL ASSETS	<u><u>311,759.94</u></u>
LIABILITIES & EQUITY	
Equity	311,759.94
TOTAL LIABILITIES & EQUITY	<u><u>311,759.94</u></u>

Greater Ohio Showmen's Association
Profit & Loss Detail
February 2018

Date	Num	Name	Memo	Paid Amount
Ordinary Income/Expense				
Income				
General Income				
Investment Dividends, Interest				
02/01/2018	DE		January 2018	22.54
02/28/2018	DE		February 2018	115.29
Total Investment Dividends, Interest				137.83
Membership Dues				
02/02/2018	2017-335	Lucas County Fair		100.00
02/02/2018	2017-355	Blois, Nicholas		100.00
02/03/2018	2017-354	Stallsmith, Martin		100.00
02/14/2018	2017-336	COSI		100.00
02/14/2018	2017-337	Albanese, Bridget		100.00
02/14/2018	2017-338	Kline, Earl		40.00
02/14/2018	2017-339	Downs, Travis		100.00
02/14/2018	2017-341	Kolar, Robert		100.00
02/14/2018	2017-342	Rauch, Lisa		100.00
02/14/2018	2017-343	Wright, James		100.00
02/14/2018	2017-344	Miller, Paul		100.00
02/14/2018	2017-345	Chestnut, Jon		100.00
02/14/2018	2017-346	Feuer, Ira		100.00
02/14/2018	2017-347	Duncan, Joyce		100.00
02/14/2018	2017-349	Connell, Karen		100.00
02/14/2018	2017-351	Jackson, Chuck		100.00
02/14/2018	2017-351	Jackson, Chuck		-20.00
02/14/2018	2017-352	German, Eric		100.00
02/14/2018	2017-353	Reisinger, Michael	Paid Twice	100.00
Total Membership Dues				1,720.00
Total General Income				1,857.83
Program Services Income				
CD Interest				
02/14/2018	83719		Lifetime Membership CD (\$52,500)	236.78
Total CD Interest				236.78
Interest (Kissel Scholarship)				
02/28/2018			Interest	3.44
Total Interest (Kissel Scholarship)				3.44
Interest (Otterbacher Scholar)				
02/28/2018			Interest	2.73
Total Interest (Otterbacher Scholar)				2.73
Scholarship Donations				
02/14/2018	2507		J&P Otterbacher (Otterbacher) IMO Ruth Ruth Runco (Fairfield Co. Fair)	200.00
Total Scholarship Donations				200.00
Yearbook				
02/14/2018	2017-339	Downs, Travis		18.00
02/14/2018	2017-339	Downs, Travis		300.00
02/14/2018	2017-340	Otterbacher, Jeff	Placement, Inside Front 2019 Auction Winner	1,400.00
02/14/2018	2017-341	Kolar, Robert		200.00
02/14/2018	2017-341	Kolar, Robert		9.00
02/14/2018	2017-345	Chestnut, Jon		200.00
02/14/2018	2017-346	Feuer, Ira		200.00
02/14/2018	2017-348	Clements, Vicki	Back Cover Auction Winner	700.00
02/14/2018	2017-349	Connell, Karen		12.00
02/14/2018	2017-350	Connell, Stanley		15.00
02/14/2018	2017-350	Connell, Stanley		200.00
02/14/2018	2017-351	Jackson, Chuck		24.00
02/14/2018	2017-351	Jackson, Chuck		200.00
02/14/2018	2017-352	German, Eric		100.00
Total Yearbook				3,578.00
Total Program Services Income				4,020.95
Total Income				5,878.78
Gross Profit				5,878.78

Greater Ohio Showmen's Association
Profit & Loss Detail
February 2018

Date	Num	Name	Memo	Paid Amount
Expense				
General Expenses				
Administrative Expenses				
Accounting Services				
02/06/2018	BP	HWOM	Taxes & 1099 for 2017	660.00
		Total Accounting Services		660.00
Bank Service Charges				
02/05/2018		Square	Square Fees February 2018	7.30
		Total Bank Service Charges		7.30
Cellular Phone Service				
02/05/2018	Card	Verizon	Current Month	56.95
		Total Cellular Phone Service		56.95
Postage & Mailing				
02/08/2018	DER	Post Office	Reverse of GJE DE -- For CHK Card voided on 02/08/2018	-108.00
02/20/2018	Card	USPS	Tax Documents	2.21
		Total Postage & Mailing		-105.79
Secretary & Treasurer Services				
02/05/2018	BP	Brandy Daniels	January 2018	1,000.00
		Total Secretary & Treasurer Services		1,000.00
		Total Administrative Expenses		1,618.46
Operational Expenses				
Board Meetings				
02/26/2018	BP	Catering by Cox	February Lunch	351.60
		Total Board Meetings		351.60
Storage & Preservation				
02/05/2018	Card	Public Storage	Rental	74.18
		Total Storage & Preservation		74.18
		Total Operational Expenses		425.78
		Total General Expenses		2,044.24
Program Services Expenses				
Convention (OFMA)				
02/14/2018	BP	West Camp Press	Banner Stand Print	348.00
02/15/2018	BP	OFMA	Final Bill	6,403.83
		Total Convention (OFMA)		6,751.83
Death Benefits				
02/09/2018	BP	Lillian Blauvelt	Lawrence Blauvelt	1,000.00
		Total Death Benefits		1,000.00
Events & Outings				
02/15/2018	2957	D Drake	Gibtown Lunch	620.00
		Total Events & Outings		620.00
Life Event (Sunshine Fund)				
02/02/2018		1800Flowers	Funeral, Sutherland	69.85
		Total Life Event (Sunshine Fund)		69.85
Lobbying Services				
02/05/2018	BP	Government Advantage Group		800.00
		Total Lobbying Services		800.00
Newsletter				
02/28/2018	Card	UPS Store	February Newsletter	281.25
		Total Newsletter		281.25

4:06 PM
03/09/18
Cash Basis

Greater Ohio Showmen's Association
Profit & Loss Detail
February 2018

Date	Num	Name	Memo	Paid Amount
Public Relations Campaign				
02/26/2018	BP	German Group	DownPayment	5,000.00
Total Public Relations Campaign				5,000.00
Total Program Services Expenses				14,522.93
Total Expense				16,567.17
Net Ordinary Income				-10,688.39
Net Income				-10,688.39